

# Public Document Pack

## Policy and Resources Committee

---

Held at Council Chamber, Ryedale House, Malton  
on Thursday 10 November 2022

### Present

---

Councillors Joy Andrews, Paul Andrews (Substitute), Arnold, Clark, Docwra, Duncan, Frank, Keal (Chair) and Riby (Vice-Chair)

By Invitation of the Chairman: Councillor Thackray

### In Attendance

---

Rachael Balmer, Beckie Bennett, Mandy Burchell, Stacey Bulet, Lily Hamilton, Rob Harper, Elizabeth Heath, Anton Hodge, Matthew Lishman, Nicki Lishman, Lizzie Phippard, Phillip Spurr, Amy Thomas and Jill Thompson

### Minutes

---

#### 52 **Apologies for absence**

Apologies were received from Councillor Burr, Councillor P Andrews substituted.

#### 53 **Declarations of Interest**

There were no declarations of interest.

#### 54 **Minutes of the meeting held on 29 September 2022**

##### Decision

That the Minutes of the Policy and Resources Committee Meeting held on 29 September 2022 be approved and signed by the Chair as a correct record.

##### Voting Record

Carried by general affirmation

#### 55 **Minutes of the Local Plan Working Party held on 13 October 2022**

The minutes from the Local Plan Working Party held on 13 October were received.

#### 56 **Minutes of the Community Grants Working Party held on 24 October 2022**

##### Decision

That the recommendations of the Community Grants Working Party held on 24 October 2022 be approved.

##### Voting Record

Approved by general affirmation

57 **Minutes of the Livestock Market Working Party held on 2 November 2022**

The minutes from the Livestock Market Working Party held on 2 November 2022 were received.

58 **Urgent Business**

There were no items of urgent business.

**PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE**

59 **Appointment of Working Parties and Sub-Committees**

Considered – report of the Head of Corporate Governance.

**Decision**

That members and substitutes to the vacancies on Working parties and sub-committees of the Policy and Resources Committee, as shown in Appendix 1 be appointed.

**Voting Record**

Unanimous

**APPENDIX 1**

60 **Review of the Council's Procedures for Waste Collection from Holiday Lets**

Considered – report of the Head of Waste and Environment

**Decision**

That:

- (i) The contents of the report be noted
- (ii) The profile of commercial waste contracts specific to holiday lets as a Waste & Environment Service (WES) be included as a performance indicator to enable performance to be tracked throughout the financial year
- (iii) The price for the standard domestic waste collection service be simplified through a flat rate charge to holiday lets from 2023/24, and to raise awareness and improve the promotion of the Council's commercial waste collection service to holiday let owners
- (iv) Income targets be increased by £94k to reflect the expectation that additional income in 2022/23 for the commercial waste service including holiday lets will be generated on an ongoing basis, of which £40k will be utilised to fund a permanent Enforcement Officer post.

**Voting Record**

Carried by general affirmation

61 **Review of the Ryedale Plan - Key Decisions Paper for Consultation**

**Decision**

That the following elements of the plan review scope for public consultation as part of the Key Decisions Consultation be agreed:

- (i) The components of the criteria-based policy for small windfall sites at the villages as considered in paragraph 6.4 and the summary recommendation in paragraph 6.6. be agreed

**Voting Record**

Carried by general affirmation

- (ii) The position on the application of occupancy conditions as considered in summary recommendation at paragraph 6.10 be agreed

**Voting Record**

7 For

2 Against

- (iii) The potential scope of revisions to Policy SP18 as considered in summary recommendations in paragraphs 6.15 and 6.22 be agreed

**Voting Record**

Unanimous

- (iv) The potential scope of revisions to Policy SP4 in relation to housing space standards and accessibility in the summary recommendation in paragraph 6.30 be agreed

**Voting Record**

Unanimous

- (v) The 'plan for figure' in the summary recommendation of paragraph 6.34 and to give views on the plan period in response to LGR to treat the review as a roll forward of 5 years in relation to the housing land supply in the summary recommendation in paragraph 6.41 be agreed

**Voting Record** paragraph 6.34 8 For 1 Against

**Voting Record** paragraph 6.41 unanimous

- (vi) The principles around the spatial approach proposed summary recommendation in paragraph 6.56 be agreed

**Voting Record**

Unanimous

- (vii) The principles around the settlement hierarchy and choose the proposed approach to designation of Service Villages as considered in summary recommendation in paragraph 6.69 be agreed

**Voting Record**

7 For  
2 Abstentions

- (viii) It was agreed That Officers have delegated authority to make any editorial/formatting/accessibility changes to the consultation document, which is at appendix 1
- (ix) That it be noted the Helmsley Plan is referenced in the consultation document and be subject to a decision by Council post a recommendation from the Policy and Resources Meeting

**Voting Record**

7 For  
1 Abstention

Councillor Dowcra left the meeting at 21:30

**62 2021/22 Statement of Accounts**

Considered – report of the Chief Finance Officer (s. 151)

**Decision**

That it be noted that all of the Statement of Accounts documents will be considered by Overview and Scrutiny (Audit) Committee on 24 November, and the following tasks be delegated to the s151 Officer in consultation with the Chair of the Policy and Resources Committee and all Group Leaders (assuming there are no material changes after Audit Committee):

- approval of the 2021/22 Statement of Accounts
- authorising the signing of the annual letter of representation
- noting the External Auditors' ISA Document

**Voting Record**

Unanimous

**PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL****63 Revenue and Capital Budget Monitoring Q2 2022/23**

Considered – report of the Chief Finance Officer (s. 151)

**Recommendation to Council**

It is recommended that Council note the financial position as set out in this paper and that any over or underspend in revenue and capital will have an impact on reserves.

**64 Pickering Pool Boiler Replacement**

The Chair informed the Committee that this item would be taken out of numerical order, and it was addressed following the conclusion of Item 11.

Considered – Report of the Programme Director for Place and Resources

**Recommendation to Council**

That Council be recommended to:

- (i) Approve £90,000 be allocated from Reserves to fund the replacement of the two boilers at Ryedale Swim and Fitness Centre with equivalent gas boilers, using the procurement process already completed as the basis for this work.
- (ii) Agree that any unforeseen costs including inflated costs beyond the contingency included in 2.1(i) above, to a maximum of £25,000, to be agreed and authorised by the Chair of Policy and Resources, the Programme Director - Place and Resources and the S151 Officer prior to expenditure taking place

**Voting Record**

6 For

2 Abstentions

**65 Review of the Helmsley Plan**

Considered – report of the Planning Service Manager

**Recommendation to Council**

It is recommended that the Council agree the Helmsley Plan remains fit for purpose and should continue to be used as a part of the Development Plan to be applied in decision making on planning applications for the town. This is unless all the allocated sites have been built out, or it is superseded by the adoption of a North Yorkshire Local Plan or a Neighbourhood Plan.

**Voting Record**

Unanimous

**66 Ryedale District Council - Local Development Scheme November 2022-March 2023**

Considered – report of the Planning Service Manager

**Recommendation to Council**

It is recommended that the Local Development Scheme is agreed for use and published. It is also recommended that Council agree the principle of an Extraordinary Meeting of Policy and Resources Committee in March, to allow Members more time to consider the publication of the Plan review.

**Voting Record**

7 For

1 Abstention

**67 Exempt Information**

## Resolved

To exclude the press and public from the meeting for discussion of the following item 18 (Works Required to Stabilise the Wall at St Leonards Close, Malton) as provided by paragraph 3 of Schedule 12A of Section 100A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

The public interest test has been considered and, in all the circumstances of the case, the public interest in maintaining the exemption is considered to outweigh the public interest in disclosing the information.

## Voting Record

Carried by general affirmation

### 68 **Works Required to Stabilise the Wall at St Leonards Close, Malton**

The Chair informed the Committee that this item would be taken out of numerical order, and it was addressed following the conclusion of Item 8.

Considered – Report of the Programme Director for Place and Resources

#### Recommendation to Council

That Council be recommended to:

- (i) approve the additional budget of £183,317 from the capital programme in 22/23 to fund wall repairs at St Leonards Close, Old Maltongate in Malton to cover the total cost of the works of £263,317 (comprising £218,102 construction cost plus £32,715 fees and £12,500 contingency sum).

## Voting Record

8 For

1 Abstention

### 69 **Any other business that the Chair decides is urgent.**

There being no further business, the meeting closed at 22:09pm.

## Policy and Resources Working Parties and Sub Committees 2022-23

### Appointments Sub-Committee

	Member	Substitute
Conservative x2	Cllr Duncan Cllr Graham	
Independents for Ryedale	Cllr Cussons	Cllr Frank
Liberal	Cllr J Andrews	Cllr Potter
Independent	Cllr P Andrews	Cllr Burr
Lib Dem & Ind.	Cllr Keal	

### Grants Working Party

	Member	Substitute
Conservative x2	Cllr King Cllr Docwra	
Ryedale First Independent	Cllr Arnold	
Independents for Ryedale	Cllr Hope	Cllr Cussons
Liberal	Cllr J Andrews	Cllr Potter
Independent	Cllr Thackray	Cllr P Andrews
Lib Dem & Ind.	Cllr Keal	Cllr Middleton

### Sub Committee – Appeals Panel

	Member	Substitute
Conservative	Cllr Graham	
Independent	Cllr P Andrews	Cllr Burr
Liberal	Cllr Potter	Cllr J Andrews

In the absence of any of these Members and substitutes, the panel to consist of 3 Members (1 Conservative, 1 Independent, 1 Liberal) to be nominated by Group Leaders and appointed by the Chief Executive in consultation with the Chair of Policy and Resources, or in the Chair's absence, the Vice Chair. The panel to meet as and when required.

### Constitution Working Party

Chair of Council and Group Leaders.

Councillors Arnold, Burr, Duncan, Frank, Keal and Potter and the Chair of Council, Councillor Wass.

### Local Plan Working Party

	Member	Substitute
	Chair of Policy and Resources Committee	
	Chair of Planning Committee	
Conservative	Cllr Docwra <b>Vacant</b>	
Ryedale First Independents	Cllr Windress	
Independents for Ryedale	Cllr Frank	Cllr Hope
Liberal	<b>Vacant</b>	
Independent	Cllr P Andrews Cllr Thackray	
Lib Dem & Ind	Cllr Mason	Cllr Keal

### Livestock Market Working Party

	<b>Member</b>	<b>Substitute</b>
Conservative x3	Cllr Cleary Cllr Docwra Vacant	
Ryedale First Independent	Cllr Arnold	
Independents for Ryedale	Cllr Cussons	Cllr Frank
Liberal	Cllr Wass	Cllr Potter
Independent	Cllr Burr	Cllr Andrews
Lib Dem & Ind.	Cllr Keal Cllr Middleton	

### Flood Management Working Party

	<b>Member</b>	<b>Substitute</b>
Conservative	Cllr Mackenzie	Cllr Docwra
Ryedale First Independent	Vacant	Cllr Arnold
Independents for Ryedale	Cllr Cussons	Cllr Frank
Liberal	Cllr Potter	Cllr J Andrews
Independent	Cllr Burr	Cllr P Andrews
Lib Dem & Ind.	Cllr Keal	Cllr Mason